

FOR TRUSTEESHIP MEMBERS ONLY

WEBSITE GUIDE

Welcome to The Trusteeship Website!

THE TRUSTEESHIP



INTERNATIONAL WOMEN'S FORUM
Southern California

LOG IN



[Contact Us](#)

- About
- Membership
- Member Roster**
- Programs
- Calendar
- L&E Fund
- Monthly News
- Member Authors
- IWF



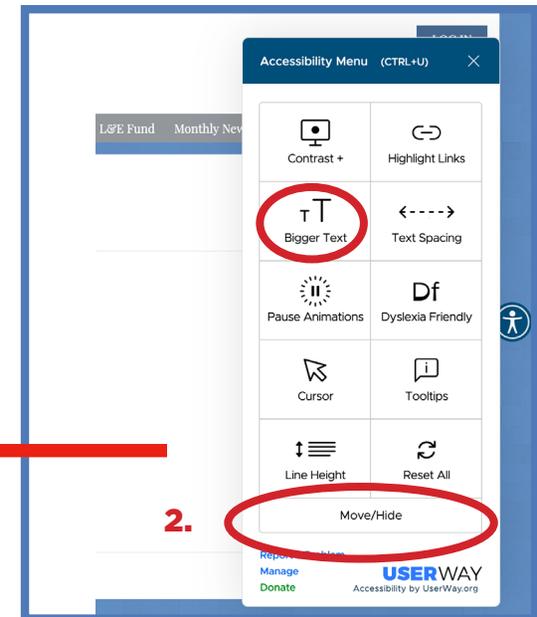
Since 1979, The Trusteeship has linked preeminent women leaders from diverse fields and industries in Southern California to engage and connect.



Membership Dues Renewal

RENEW MEMBERSHIP DUES HERE

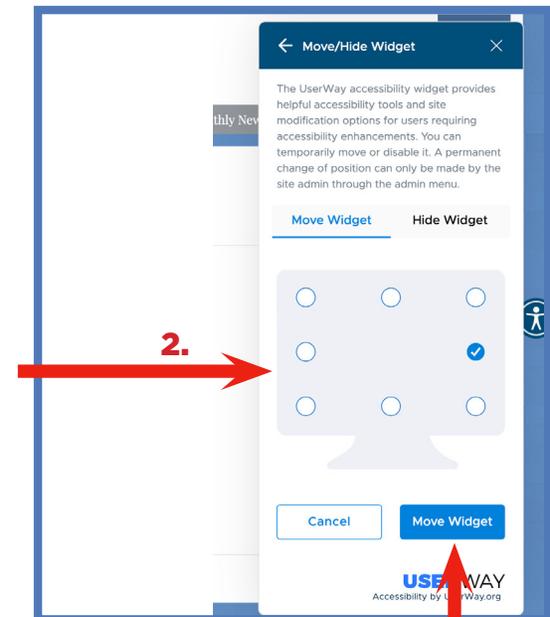
HOME PAGE



Accessibility Feature

Our website features an Accessibility Menu for members who need adjustments to the site.

1. One of the features that could be beneficial to all is the “Bigger Text” menu. It allows you to view the pages in larger type size should you need it.
2. If the Accessibility icon is in the way of your viewing, you may move it to any of the corners of your screen or hide it completely. Click on Move/Hide.



Be sure to click this button to confirm selection.

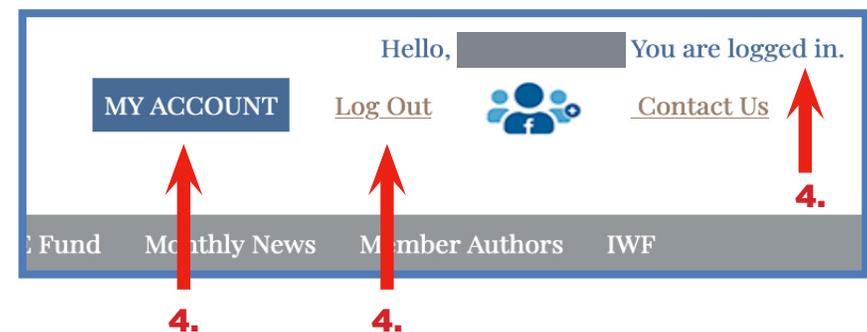
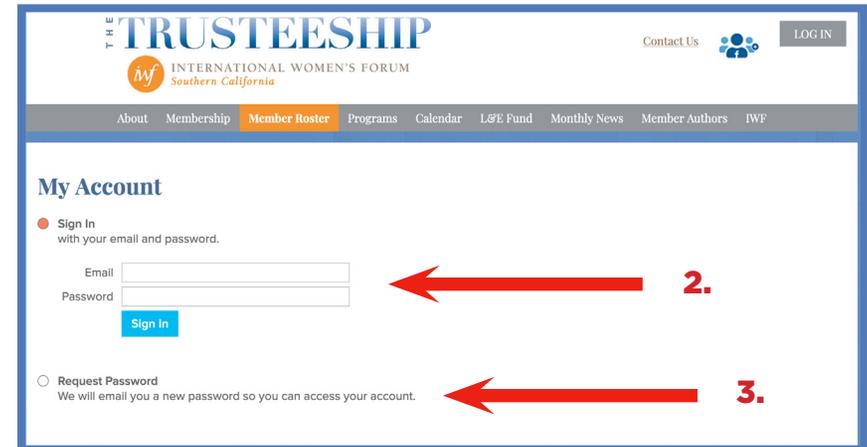
HOME PAGE



To protect the privacy of our members, some critical pages in this website are only available to members. Members have the privilege to view these pages:

- Board of Directors and Committees
- Member Roster
- Calendar
- Programs
- Past Events Recordings
- Monthly and Archived News
- Member Author List
- Member Account

1. Be sure to log in to the website for complete access.
2. Enter the email that you have supplied to The Trusteeship and your password.
3. If you have not logged in recently, have not signed in before, or forgot your password, click on “Request Password,” and a new password will be emailed to you instantly.
4. Once you’re logged in, you’ll see a “Hello” message and a Log Out button at the top right of the home page. You now have full access to the website and may log out from any page you visit. You will also be able to go to your member account page by clicking on the “My Account” button.



MEMBER ACCOUNT

Once you are logged in, you will see the “My Account” window. This is your online account with The Trusteeship. My Account is where your personal information is stored. As a member, you have full access to your account and you may update your information any time you wish. The information you enter here will be displayed on the online Member Roster. The first tab is “About.”

1. Password Change

Click on CHANGE under Password to change your password. Be sure to scroll to the bottom of the page to select SAVE & CONTINUE to confirm your password change. If you do not select SAVE & CONTINUE, your password change will not be completed.

2. Personal Information

Currently, the administration has entered members’ information based on the current 2021 Roster. You are welcome to update or change any information here, including Positions, Boards, Accolades, Publications, etc. (Please always list in chronological order — latest first.) For changes to be recorded, be sure to scroll to the bottom of the page to select SAVE & CONTINUE.

Note that the information entered here will be picked up for the printed Roster at the end of the year.

3. Annual Membership Billing

You may renew your membership dues and update billing information here. For your convenience, we strongly suggest that you set up Auto Renewal for your dues.

IMPORTANT: For changes to be recorded, be sure to scroll to the bottom of the page to select SAVE & CONTINUE.

The screenshot shows the 'My Account' page with a navigation bar at the top containing 'About', 'Membership', 'Member Roster', 'Programs', 'Calendar', 'L&E Fund', and 'Monthly News'. The 'About' tab is highlighted with a red circle and a red arrow labeled '1.'. Below the navigation bar, the 'Password' section has a 'Change' link highlighted with a red circle and a red arrow labeled '2.'. The form includes fields for 'Prefix', 'Full Name (as you would like it to appear in the Roster)', 'Suffix', and 'CURRENT Position(s) / Title (if retired, please list "Retired")'. Below these are sections for 'CURRENT Boards / Committees / Affiliations' and 'Accolades / Awards / Recognitions', each with a rich text editor. At the bottom, the 'Trusteeship Annual Membership' section shows 'Membership expires on Oct 31, 2021' and a 'Renew, Upgrade or Update Billing' button. The 'Save & Continue' button at the very bottom is highlighted with a red circle and a red arrow labeled '3.'. The 'Skip' button is also visible next to it.

MEMBER ACCOUNT

The second tab is “Profile.”

1. Bio

You may enter your short bio here.

Please note: Due to space limitation, the administration reserves the right to list only pertinent information in the printed roster.

2. Roster Photo

Please do not attempt to change your headshot photo in this area. If you would like to update your photo, email your high resolution photo to admin@thetrusteeship.org and the administrator will process this for you.

3. Social Links

You may enter your social links here. This will be displayed in the online roster. Copy the full URL address of the link and paste it into the respective platform.

IMPORTANT: For changes to be recorded, be sure to scroll to the bottom of the page to select **SAVE & CONTINUE.**

The screenshot shows the 'My Account' page with three red arrows pointing to specific sections: 1. The 'Profile' tab in the top navigation bar. 2. The 'Roster Photo' section, which includes a text prompt and an email address. 3. The 'Social Links' section, which contains input fields for various platforms. At the bottom, the 'Save & Continue' button is circled in red. A browser address bar at the bottom right shows a Facebook URL, also circled in red.

My Account

Abou Profile Sign Out

1. Bio
Enter short bio here.
Profile Description
Edit - ✓ B / U [Rich Text Editor Icons]
P

2. Roster Photo
If you would like to update your photo, email a high resolution photo to admin@thetrusteeship.org

3. Social Links
LinkedIn [Input Field]
Facebook <https://www.facebook.com/jayne.wood.48/>
Twitter [Input Field]
BBB [Input Field]
Youtube [Input Field]
Pinterest [Input Field]
Instagram [Input Field]

✓ Save & Continue Skip

(11) Jayne Wood | Facebook
<https://www.facebook.com/jayne.wood.48/>

MEMBER ROSTER

The screenshot shows the 'The Trusteeship Member Roster' page. At the top, a navigation bar includes 'About', 'Membership', 'Member Roster', 'Programs', 'Calendar', 'L&E Fund', 'Monthly News', 'Member Authors', and 'IWF'. The 'Member Roster' link is highlighted. Below the navigation bar, the page title is 'The Trusteeship Member Roster'. A red arrow labeled '1.' points to the 'Member Roster' link in the navigation bar. The main content area has a welcome message and a disclaimer. Below this, there are four callouts: '2a.' points to 'Update Listing Myself', '2b.' points to 'Update Listing For Me', '3.' points to 'View/Download Current Roster', and '4.' points to 'Let's Save A Tree!'. Each callout points to a corresponding button or link. Below these are four columns of information: 'GO TO YOUR MEMBER PROFILE', 'ROSTER LISTING UPDATE FORM', 'CURRENT MEMBER ROSTER', and 'GO PAPERLESS!'. At the bottom, there is a search bar and a section titled 'OUR 2021 TRUSTEESHIP MEMBERS'.

1. The Online Member Roster is the newest feature on our website. This feature allows you to update your information any time you wish. You may also look up information about other members online.

2. Roster Listing Update

Members who wish to update their listing may do so in 2 ways:

- a. Update your information directly on your Member Account. Your changes, if saved correctly, will be reflected on the online Member Roster instantly.
- b. Request assistance from our Administrative office to update your information by filling out a request form. Please allow 7 - 10 days for updates to take place.

3. Downloadable Roster

You may also view or download a PDF version of the Roster. Information here is updated monthly. Please note that this downloadable roster contains 230 pages of member listings. You may not want to print this version. Should you need a copy of the printed annual Roster, please reach out to our office, admin@thetrusteeship.org.

4. Printed Roster Opt-Out

Since we now have a Member Roster that is kept up to date electronically, you have the option to opt out of the annual printed copy and save a tree!

IMPORTANT: Please note that the updates you make on your Member Account will NOT be reflected on our Monthly News that we email to members. You will need to contact our Administrative office for any important updates that you'd like us to announce in the Monthly News such as change of address, new positions/titles, new accolades/awards/recognition. Please email admin@thetrusteeship.org or call (626) 360-0676.

MEMBER ROSTER

OUR 2021 TRUSTEESHIP MEMBERS

Search

By Name ▾ By Location ▾ By Year Joined ▾

Partial or Full Name

Search Clear Cancel

Map

United States

Joan Abrahamson Aileen Catherine Adams Gloria R. Allred Deirdre "Dede" Alpert

Loreen Arbus

X Close About

Joan Abrahamson

Company Information

Company Address

1. Trusteeship Members List

All Trusteeship members are listed on this page. Click on a member's photo and you will be able to view her profile.

2. Members Search

You can search for members by using the Search Function either by NAME, LOCATION or by YEAR JOINED. Be sure to click on CLEAR before starting a new search.

3. Location Map

Members' residence locations are shown on the map.

4. Member Profile

A member's profile including personal information, contact information, position/title, boards, accolades, publications, and more are listed here. Select the CLOSE button to continue viewing other members.

IMPORTANT: Please note that the Member Roster List is for the exclusive use of The Trusteeship members and is not to be given to or used by any outside persons, organizations, or for solicitation.

PROGRAMS

THE TRUSTEESHIP



INTERNATIONAL WOMEN'S FORUM
Southern California

Hello, [redacted] You are logged in.

MY ACCOUNT

[Log Out](#)



[Contact Us](#)

[About](#) [Membership](#) [Member Roster](#) **Programs** [Calendar](#) [L&E Fund](#) [Monthly News](#) [Member Authors](#) [IWF](#)

- Upcoming Programs
- Past Event Recordings
- Past Programs
- Conversations
- Virtual Dine-Arounds
- Member Spotlight
- New Members' Party
- Special Access
- Trusteeship Retreats

Past Event Recordings

1. All our events are recorded. Members have full access to all past event recordings.
2. You may watch each event directly on this page or watch on youtube.com.

IMPORTANT: Please note that the event recordings are for the exclusive use of The Trusteeship members and are not to be given to or used by any outside persons or organizations.



PROGRAMS

The screenshot shows the top navigation bar of the website. On the left is the logo for 'THE TRUSTEESHIP INTERNATIONAL WOMEN'S FORUM Southern California'. On the right, it says 'Hello, [redacted] You are logged in.' with links for 'MY ACCOUNT', 'Log Out', and 'Contact Us'. Below this is a horizontal menu with items: 'About', 'Membership', 'Member Roster', 'Programs', 'Calendar', 'L&E Fund', 'Monthly News', 'Member Authors', and 'IWF'. The 'Programs' tab is highlighted in blue, and a red arrow points to it from the 'Upcoming Programs' link in the dropdown menu below.

Events

1. All our events are listed under the “Upcoming Programs” and the “Calendar” tabs.
2. Click on each event title to view its page for more information that includes descriptions, speakers, and sign-up information. We indicate whether events are hosted by The Trusteeship or IWF.
3. You can also search events by clicking on the “Show” tab and select the event category you are looking for.

This screenshot shows the 'Events' section of the website. At the top, there are buttons for 'Load Older Events' and a 'Show' dropdown menu. Below this is a calendar view for May. The event 'The Trusteeship: The Economy Post – Pandemic: What Lies Ahead?' is highlighted with a red circle and a red arrow labeled '2.' pointing to it. Below this is another event, 'IWF: DC Fixer Judy Smith's Personal Take on Leadership', with a red arrow labeled '3.' pointing to the 'Show' dropdown menu.

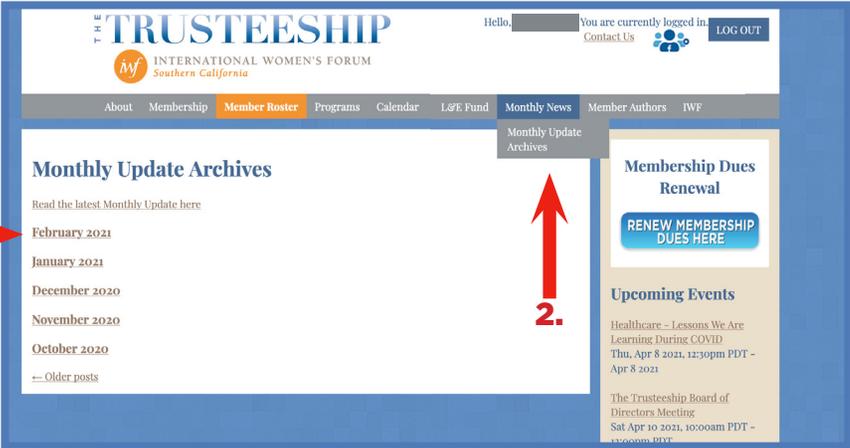
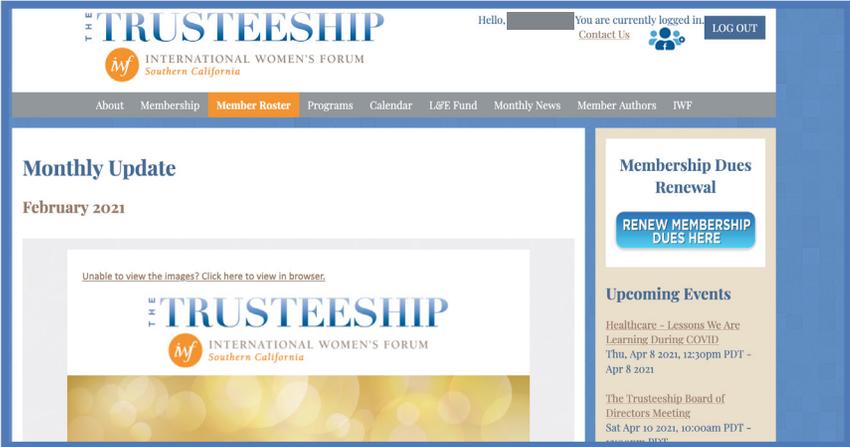
This screenshot shows the 'Show' dropdown menu from the previous screenshot. The menu is open, showing options: 'Show All', 'Conversation', 'Meeting', 'Retreat', 'Dine Around', and 'IWF Event'. A red arrow labeled '3.' points to the 'Show' button, and another red arrow points to the 'IWF Event' option in the dropdown menu.

MONTHLY NEWS



Monthly News

- 1. At the beginning of each month, The Trusteeship sends out Monthly News to all members via email. Monthly News includes announcements of events, members' achievements, accolades garnered, and much more! Members may view the Monthly News here as well.
- 2. For those who wish to view back issues, we archive previous Monthly News here.

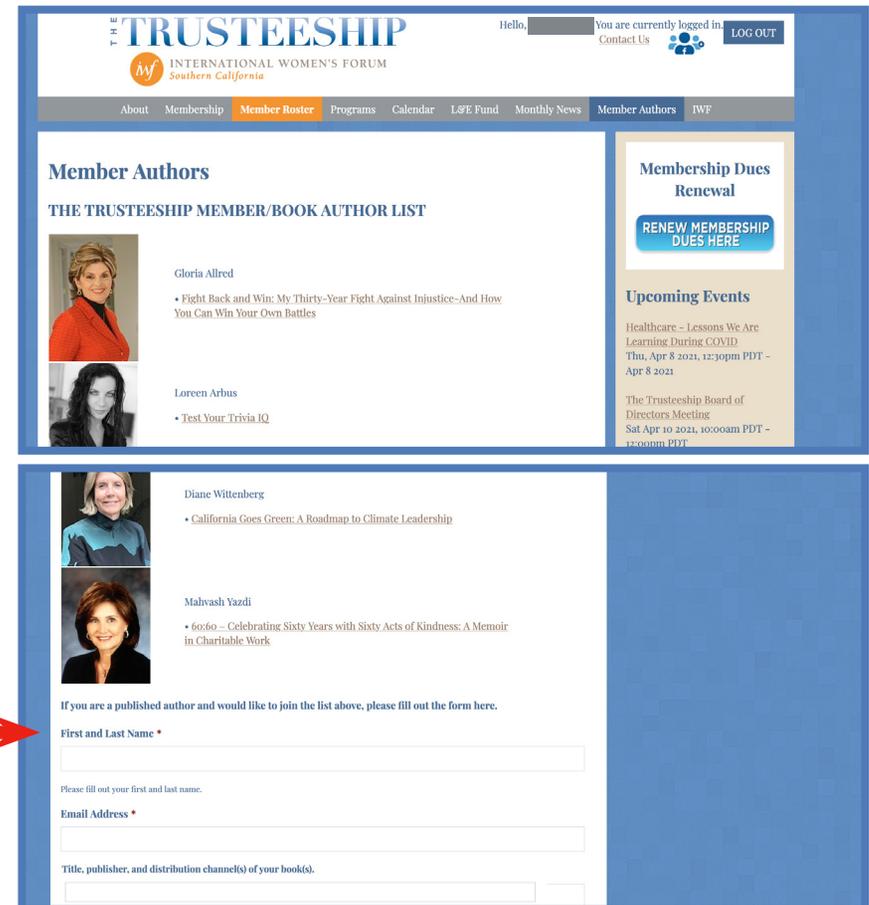


MEMBER AUTHORS



Member Authors

1. We list members who are published authors. If you have published a book(s), you may request to be listed. Titles must be published and searchable.
2. You may submit your request by filling out the form at the bottom of this page with links to your book(s). Please allow 2 weeks for your titles to be listed.



FACEBOOK GROUP



The Trusteeship Facebook Group

The Trusteeship has a Facebook Group. This is a private platform for members only. You may access it through the Facebook Group icon on the homepage or the link below:

<https://www.facebook.com/groups/584940345000954>

If you have not joined our Facebook Group, click on the blue “Join Group” button on the right, then follow the prompts. Please allow 48 hours for our administrator to accept and grant you access.

Facebook Group provides a great space for group communication – for us to share interests and ideas, post photos, discuss related content, and get event notifications. Come join us!

